

Plan of Operation for Low Mountain Veterans Organization (LMVO)  
for Fiscal Year 2022-2024



**Article I. Establishment:**

The name of the Low Mountain Veterans Organization also known as the LMVO. Pursuant to Low Mountain Chapter resolution, LMVA-90-001 enacted May 8, 1990, the LMVO was duly certified as an organized local entity empowered to assist, advocate identify and improve the quality and accessibility of services and benefits including the Veterans Trust Fund and/or services to eligible Low Mountain Navajo veterans.

**Article II. Purpose:**

The purpose of the LMVO shall promote and advocate for all eligible veterans of the Low Mountain Chapter community. The LMVO shall ensure that all eligible community veterans have the same opportunity to access VA benefits and services they are entitled to. Veteran services include but not limited to program/project development, community/economic development, housing, training and employment opportunities, protection and advocacy services, benefits-related services, education and scholarship, and survivor's benefits for surviving spouses of deceased veterans, Low Mountain Chapter, Navajo Nation, Arizona, and the U.S. federal government. All LMVO affairs shall be in compliance with the Central Navajo Veterans Organization (CNVO) Chinle Agency, the Navajo Nation Veterans policies and procedures and in accordance with resolution(s) of the Health, Education and Human Services Committee (HEHSCJA-03-20) and Legislation No. 0375-19 and thereafter.

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**Article III. Eligibility Criteria / Membership /  
Qualifications:**

Assistance will be provided, upon approval, for a Navajo veteran, a surviving spouse of a deceased Navajo veteran or a Gold Star mother. Navajo veterans or other eligible individuals must meet the following eligibility criteria.

1. Must be a Navajo veteran whose character of discharge is other than dishonorable and must submit a copy of a DD-214 or Discharge Certificate.
2. The veteran must be a current enrolled member of the Navajo Nation and be a registered voter of the Low Mountain Chapter.
3. Is a surviving spouse of a Navajo veteran and must submit a a copy of the Navajo veteran's death certificate and a DD Form 214.
4. Is a Gold Star mother and must submit a copy of a U.S. Department of Defense official notification that her son or daughter was killed in action or a death certificate.
5. Membership of the Low Mountain Veterans Organization (LMVO) shall comprise of veterans, surviving spouses, and Gold Star Mothers and will only recognize them on an equal basis.
6. Community veterans, surviving spouses and Gold Star Mothers seeking membership shall be required to attend or come before the LMVO meeting to be considered and approved. Upon approval, the newly stated member shall ensure the correct documents are submitted to the Central Navajo Veterans Organization (CNVO) at the Chinle Agency's VA office. More information on required documents can be obtained at <https://www.nnva.navajo-nsn.gov/Forms>

**Article IV. Officer Duties & Responsibilities:**

1. The LMVO Officers shall consist of a Commander, Vice-Commander, and a Recording Secretary.
2. The Central Navajo Veterans Organizaition (CNVO) representative shall be by current LMVO Commander. Delegated authority may be given to Vice-Commander or Recording Secretary.
3. The Central Navajo Veterans Organization (CNVO) meetings shall comprise with one of our LMVO officers

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to attend the monthly virtually or in-person. Such meetings for attendance shall be conveyed amongst the current officers on who will attend the meeting.

4. The LMVO officers are elected by the LMVO membership to facilitate the conduct of the LMVO meetings. The officers selected shall serve a term of two (2) years and shall not be limited to the number of terms they may serve.
5. A LMVO member(s) shall replace a LMVO officer(s) upon their resignation or removal to serve out the remainder of the term limit.
6. Upon the resignation, removal, or expiration of their term, the LMVO Recording Secretary shall immediately turn over all LMVO-books, records and property to the next successor.
7. The duties and responsibilities of the LMVO Officers are as follows:

**A. Commander Shall:**

- i. Preside and maintain order at all duly called monthly, special, or emergency meetings.
- ii. Prepare, review, and approve all agenda.
- iii. Call regular, special, or emergency meeting(s) when deemed necessary.
- iv. Keep the CNVO updated on the status and progress of the LMVO on a periodic basis.
- v. Vote only to break a tie in the event of a tie vote
- vi. Serve as a LMVO representative pertaining to all LMVO approved activities.
- vii. Designate or delegate duties and functions to LMVO Vice-Commander and/or Recording Secretary.
- viii. Carry out the decisions of the LMVO and not frustrate those decisions in anyway.
- ix. Adjourn or postpone a veterans' meeting in the event of a lack of quorum, disorder, or an unforeseen emergency. Notice of the next meeting's date and time shall be provided to the LMVO members on continuing the veterans meeting.
- x. Give an oral or written report to the Low Mountain monthly chapter meeting.

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**B. Vice-Commander Shall:**

- i.** Automatically assume the duties and responsibilities of the Commander during the absence of a duly called LMVO meeting(s).
- ii.** Assume the delegated duties and responsibilities of the Commander when the Commander is in an event of an unforeseen situation for a reasonable period of time.
- iii.** Assume the duties and responsibilities of the LMVO Commander upon the Commander's unavailability, resignation, removal or ill.
- iv.** Prepare, review, and approve all agenda items with the Commander.
- v.** Update the Commander at the earliest regarding the status of the meeting(s) he/she presided over in lieu of the Commander.
- vi.** Carry out other duties of the LMVO Commander as required.
- vii.** Serve as a LMVO representative pertaining to all LMVO approved activities.
- viii.** Assist and support the Commander and Recorder in carrying out the decisions of the LMVO and not act to frustrate those decisions.

**C. Recording Secretary Shall:**

- i.** Maintain complete accurate records of the LMVO.
- ii.** Assist the Commander and Vice-Commander in preparing the meeting agenda.
- iii.** Record accurate, concise, and legible minutes of all LMVO meeting(s).
- iv.** Maintain an adequate accounting system in coordination with the CNVO office of all funds and expenditures.
- v.** Be responsible to provide an updated monthly financial report in reference to Veterans Trust Fund for LMVO meetings. This can include incoming and outgoing expenditures.
- vi.** Submit to the CNVO office the LMVO meeting agenda, attendance sheet, typed minutes and claim forms within (5) days from the date of the meeting.

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- vii.** Carry out other related duties as maybe assigned by the Commander and/or the Vice-Commander in absence of the Commander.
- viii.** Assist and support the Commander and Vice-Commander in carrying out the decisions of the LMVO and not frustrate those decisions.
- ix.** Upon the completion of tenure of office, he/she shall turn over all records of LMVO to the next incoming successor.

**D. Central Navajo Veterans Organization (CNVO)**

**Liaison:**

- i.** The elected LMVO officers shall designate orally amongst each other one (1) officer to serve as a liaison to attend the CNVO monthly meeting(s) on behalf of the LMVO members.
- ii.** Give a report to the LMVO members during the duly called monthly LMVO meeting.

**Article V. Selection / Removal of LMVO Officers:**

**1. Selection:**

- A. The LMVO membership at a duly called veterans meeting shall nominate and vote-in members of the LMVO to serve as officers. The selected officers will serve as a Commander, Vice-Commander or Recording Secretary. All officers will have the authority to be a CNVO Liaison monthly.
- B. The three (3) elected officers shall serve a term of two (2) years and shall be eligible to serve additional terms with no term limits.

**2. Removal:**

- A. The LMVO membership may remove an officer for being absent without valid reasons for three (3) consecutive LMVO meetings.
- B. Use of alcohol or any use of illegal/illicit drugs during meetings will be cause for removal.
- C. A successor shall be appointed within Article V,1,A.

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**Article VI. Meeting / Quorum:**

1. The LMVO shall hold one (1) regular LMVO meeting monthly and if warranted, a special and/or an emergency meeting shall be called.
2. The regular LMVO meeting shall be held at the discretion of the LMVO Commander each month for the Fiscal Years 2022 to 2024. October 1, 2021, to September 30, 2023.
3. Five (5) LMVO members is required to conduct a meeting. Three (3) officers, plus two (2) LMVO members shall be deemed a quorum for the LMVO to hold their regular, special and/or emergency meeting(s).
4. If a LMVO officer is absent, a Pro-Tempore of the LMVO membership may be selected to successfully conduct the meeting. Stipend(s) will be made available for any Pro-Tempore that has executed duties of an absent officer for regular meetings only.
5. Meeting announcement will be made with at least five (5) days in advance and shall be posted to via Jeeh'deezah Chapter House Facebook, Low Mountain Chapter website, and Low Mountain Veterans Organization Facebook. Announcements may be posted to the Low Mountain Chapter House bulletin board and/or local stores.

**Article VII. Order of Business / Rules of Order:**

1. The order of business shall be conducted in accordance with the Robert Rules of Order (Revised) with the LMVO meetings for FY 2022-2024 Plan of Operation.
2. The Commander shall conduct the order of business as follows:

**AGENDA**

- I. Call to Order
- II. Invocation / Pledge of Allegiance / Moment of Silence
- III. Roll Call / Quorum Status / Select Pro-Tempore, if required
- IV. Announcement(s)
- V. Review/Adopt Agenda
- VI. Old Business - Reading/Acceptance of the last meeting minutes
- VII. New Business
- VIII. CNVO Report if any
- IX. Others

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- X. Next Meeting
- XI. Adjournment

**Article VIII. Oversight**

The LMVO shall operate under the oversight of The Central Navajo Veterans Organization (CNVO), The Navajo Nation Department of Veterans Administration and The Health, Education, and Human Services Committee of the Navajo Nation Council (HEHSC).

**Article IX. Amendments**

This Plan of Operation may be amended from time to time by the Low Mountain Veterans Organization at duly called LMVO regular meeting.


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Supporting and approving the Low Mountain Veterans Organization (LMVO) FY 2022-2024 Plan of Operation and rescinds any previous versions.

Motion By: Everett Denny Second By: Elroy Gonnie

**Certification**

We, hereby certify that the foregoing LMVO's FY 2020-2024 Plan of Operation was duly considered by the Low Mountain Veterans Organization (LMVO) at a duly called Low Mountain Veterans meeting at Low Mountain, AZ, at which a quorum was established and that the same was passed by a vote of 7 in favor, 0 opposed and 1 abstained, this 26 day of September, 2021.

  
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D'Leh DZIAHILEVA-ROSLYSKOVA  
LMVO Commander

  
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Elroy Gonnie  
LMVO Vice-Commander

  
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Calvin Chee  
LMVO Recording Secretary

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LMC-2022-009

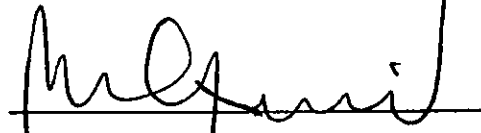
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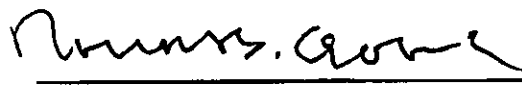
Motion By: Calvin Chee Second By: Roger B. George

Certification

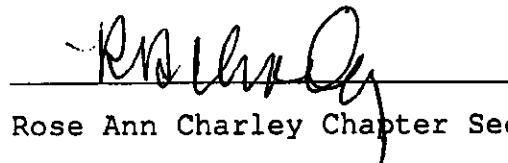
We, hereby certify that the foregoing LMVO's FY 2020-2024 Plan of Operation was duly considered by the Low Mountain Chapter at a duly called Low Mountain Chapter Meeting at Low Mountain, AZ, at which a quorum was established and that the same was passed by a vote of 06 in favpr, 0 opposed and 01 abstained, on this 15 day of October, 2021.



Ben L. Gonnle, Chapter President



Roger B. George, Chapter  
Vice-President



Rose Ann Charley Chapter Secretary/Treasurer